

# Case Manager / Assistant Behaviour Analyst UP Early Intervention Clinic, Inc.

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**Position Type:** Part time (0.75 FTE - 30 hrs/week)  
**Department:** Clinical Services  
**Reports to:** Director of Clinical Services - Sherise Devine

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## Minimum Qualifications

- A. Enrolled in post-secondary ABA Course and/or have a Bachelor's Degree
- B. ESDM Implementation Fidelity at 80% with at least 2 different children
- C. ESDM introductory workshop (completed within 3 months of the position start date)
- D. Availability at minimum 9:00am -4:00pm M-F

## Preferred Qualifications

- A. Masters' degree in a related field
  - B. Board Certified Behaviour Analyst (BCBA) Credential
  - C. RASP Category A professional in British Columbia
  - D. ESDM Certified Therapist credential obtained, or obtains credential within 1 year of employment
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## About Us

We are an early intervention clinic providing specialized therapy for young children with Autism Spectrum Disorder. Specifically, we provide welcoming, developmentally appropriate, and effective interventions to reduce the challenges associated with a diagnosis of Autism in our students. We primarily implement the Early Start Denver Model (ESDM) treatment model and Applied Behaviour Analysis (ABA) interventions.

UP Early Intervention Clinic provides caring, creative, supportive learning experiences and skill development for young children with autism, their families, and caregivers. Our clients receive increased quality of life, confidence in their abilities, and stronger connections with people and their community.

We envision a clinic where autistic kids and their families receive high quality treatment with a focus on collaboration, respect, and dignity, and where staff at all levels of the organization are supported to grow and learn.

## About the Position

Our **case managers** support both client care and paraprofessionals as direct supervisors to behaviour interventionists within the company. This position provides extensive mentorship and training, where

you work closely with an experienced Senior Behaviour Analyst (Maria Sample or Sherise Devine). This is an ideal position for those who are pursuing BCBA certification and/or certification as an ESDM Certified Therapist, as we can provide practicum supervision. Clinicians at UP develop and maintain strong rapport with staff and clients and deliver supportive care with a high degree of excellence. We are deeply committed to individualized services, and embrace fun and creativity to support each unique child and family.

#### **Apply now if you:**

- Have a keen attention to detail and out-of-the-box thinking.
- Are passionate about always doing better for your clients.
- Want to be a part of a strong community of like minded professionals
- Want to work in a friendly, inviting, and inclusive environment
- Embrace collaboration and continuous learning

#### **Primary Responsibilities**

- Assisting with aspects of client care and family relationships
- Building your competencies in intake and ongoing clinical care
- Building your competencies in training direct care staff (behaviour interventionists)
- Direct supervisor for behaviour interventionists with mentorship from your Senior Analyst
- Completing regular performance evaluations for behaviour interventionists
- Completing regular fidelity evaluations for behaviour interventionist
- Maintaining clinical inventory systems for therapy materials
- Provide training, support, and coaching to Behaviour Interventionists
- Participate in clinical meetings and projects
- Report on caseload metrics

#### **Benefits of working at UP**

- Competitive Salary
- Employed position with standard employment benefits (Stat holiday pay, vacation pay, sick pay, EI, CPP, and source tax deductions)
- Health Benefits (Healthcare Spending Account)
- Free On-Site Parking
- Option to complete some work from home
- Administrative support within the clinic so that you can focus on your clinical work - our admin team handles all autisms funding authorizations and billing for our clinical staff
- Clinic environment set up for optimal learning in Naturalistic, Developmental Behaviour Intervention programming
- Work with consistent and experienced behaviour interventionists due to our clinic's low staff turnover rate and supportive internal initial training program
- Access to our resource library, CEU's, and professional development events
- Continuing Education training budget

- Clinical mentorship at all levels of the organization to meet your short and long term career goals
- Opportunities for advancement within the organization
- Opportunities to learn about clinic management through project-based roles
- Opportunities to develop and present parent and professional workshops

### **Compensation**

Annual Salary starting range is \$45,150 - 60,000 (full time), depending on credentials and experience, or equivalent - (approx \$22.00 - 32.00/hr)

### **How to apply:**

Please send your resume and cover letter to [info@upearlyintervention.com](mailto:info@upearlyintervention.com) with the subject line: Case Manager Position

**Close date:** February 10th, 2024, or until filled